



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB #12192023VK, East High School Bathroom Renovations

DEADLINE: December 19, 2023 @ 11:00 AM/CST

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

December 7, 2023, East High School, Check in at front office, 3206 Poplar Ave, Memphis, TN 38111, on December 7, 2023, at 9:00 AM CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services.

All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to Vanessa Ketcher at ketcherm@scsk12.org and Mary Taylor, taylor15@scsk12.org by 11:00 AM/CST on December 11, 2023.

Subject line of email shall read “Questions – IFB #12192023VK, East High School Bathroom Renovations.” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on December 13, 2023 by close of business.

IMPORTANT DATES:

BID TIMELINE

Bid Posted
Pre-bid Date
Questions Due
Q&A Posted
Bid Submission

December 1, 2023
December 7, 2023 9:00 AM
December 11, 2023 11:00 AM
December 13, 2023 COB
December 19, 2023 11:00 AM

Thank you.
Procurement Services
Memphis-Shelby County Schools